

# ROADS & GROUNDS COMMITTEE MEETING MINUTES

December 11, 2020 3:00 PM

Remote Meeting on Free Conference Call

## 1. Come to Order: 3:06 PM

- a. Attendees:
  - i. R&G: Scott Roose, Mac Brown, Kate Besse, Mel Rogie, Mike Mushinskie
  - ii. Board Members: John Yerke
  - iii. Residents: None

## 2. Approve Agenda (Add/Delete)

- a. Motion: Scott
- b. 2<sup>nd</sup>: Kate
- c. Discussion: None
- d. Vote: All in Favor

## 3. Approve Meeting minutes (November regular meeting)

- a. Motion: Scott
- b. 2<sup>nd</sup>: Kate
- c. Discussion: Quick check on dates
- d. Vote: All in favor

## 4. Grounds Report

- a. Ken's Report – See Addendum

## 5. Gates Report

- a. Ken's Report – See Addendum

## 6. Water Pumps

- a. Ken's Report – See Addendum
  - i. Circuits on, but water level not high enough to pump

## 7. Projects

- a. December 5 & 6, 2020 Street Sweeping Completed
  - i. Look at possibly late spring or summer if needed to clean-up after construction
- b. Winter Tree Trimming: Suggested to wait till after New Year; to revise the bid
- c. Requested bid from Olsen Paving for patches and repairs. Bid will include a rough map
  - i. Manion edge South Curve
  - ii. Manion edge and cracks near Surf Pines Landing
  - iii. Manion edge near Horizon
  - iv. Ocean Dr cracks and edges
- d. Recommendation on fines for unattended fires sent to Board and Security Committee
- e. R&G and Security Committee will work together and coordinate to pass projects / issues to the appropriate committee
- f. Pavement remnants left after patch repair, will be picked up over the next two months. If not removed when the house is finished call contractor.

## 8. New Business

- a. Speed Bumps – Discussion on rebuilt Speed Bumps
  - i. Committee likes the markings (dots) Ken will get a price on more.
- b. Work on a contact list for R&G Committee and a sequence, who to call first, 2<sup>nd</sup>, etc
- c. Work on describing where issues belong, R&G vs Security

## 9. Resident Comments

- a. None

## 10. Schedule

- a. Next regular meeting, January 8, 3:00 PM

## 11. Adjourn: 3:29 PM

## **Addendum: Ken's Report November – December**

Gates;

North Gate (1hour) general maintenance. Cleaned actuator, arm's, kiosk

South Gate (1hour) general maintenance. Cleaned actuator arm's, kiosk

Scotch broom;

Cut scotch broom on manion , ocean and security property.

Burning;

Burned four large piles.

Security house;

Removed 170 of by 12 ft wide berry vines from backyard of security house as well as trimming of large pines.

Meeting house;

Removed 150 of of corral fencing. Post were eroded and fence no longer stable. Receiving two estimates.

Roads;

Clean sweep did street sweeping on December 5th and early morning on 6th.