

# ROADS & GROUNDS COMMITTEE MEETING MINUTES

October 16, 2020 3:00 PM

Remote Meeting on Free Conference Call

## 1. Come to Order: 3:01 PM

### a. Attendees:

- i. R&G: Scott Roose, Mac Brown, Gary Peront, Kate Besse, Mel Rogie, Dick Wiegand, Mike Mushinskie, Ken Weist
- ii. Board Members: None
- iii. Residents: None

## 2. Approve Agenda (Add/Delete)

- a. Motion: Gary
- b. 2<sup>nd</sup>: Mike
- c. Discussion: None
- d. Vote: All in favor

## 3. Approve Meeting minutes (September regular meeting)

### a. Regular Meeting Minutes

- i. Motion: Gary
- ii. 2<sup>nd</sup>: Kate
- iii. Discussion: Good job
- iv. Vote: All in Favor

### b. Approve Special Meeting Minutes

- i. Motion: Mac
- ii. 2<sup>nd</sup>: Kate
- iii. Discussion: To genericize the minutes and only include the overall discussion without specific people or places.
- iv. Vote: All in Favor

## 4. Meeting Schedule

- a. Proposal to move Roads & Grounds Meetings to the second Friday of each month, 3:00 PM
  - i. Motion: Scott Roose
  - ii. 2<sup>nd</sup>: Kate
  - iii. Discussion:
  - iv. Vote: All in favor

## 5. Grounds Report

- a. Addendum Ken's Report – September - October

## 6. Gates Report

- a. Addendum Ken's Report – September – October
  - i. We have a backup, new arm and a backup damaged, no lights arm

Gate	Maint Hrs	Repair Hrs	Notes
North entry	4	8	
North exit			
South entry	4		
South exit			

## 7. Water Pumps

- a. Addendum Maintenance & Operation: 9/18/20 – 10/13/20
  - i. Horizon pump currently shut off
  - ii. Ocean pump currently shut off

Pump	Operating Hrs
Horizon #1	0
Horizon #2	0
Mid-ocean #1	0
South Ocean #1	0

## **8. Projects**

- a. December 6, 2020 Street Sweeping: Verbal bid from Clean Sweep for approx. 8 hours for all streets @ \$100 / hour
- b. Winter Tree Trimming: Ken waiting on bid
- c. Scotch Broom Cleanup Party - Sat Oct 24<sup>th</sup> 9:00 AM – 3:00 PM
- d. Ocean Dr Construction Damage from April – 2<sup>nd</sup> Letters drafted and plan to mail by 10/16.

## **9. New Business**

- a. Communication regarding ponds and lakes; follow-up to John's note explaining procedure
- b. Kate swept Fleming Trail and scattered grass seed on Trail 5
- c. North Gate Damages: Discussion if signage should move closer to the kiosk?

## **10. Residents' Comments**

- a.

## **11. Schedule**

- a. Next regular meeting, November 13, 3:00 PM

## **12. Adjourn: 3:42 PM**

### **Addendum Ken's Report September – October**

North gate -12 hours

Reinstalled gate arm from September 22nd damage. Cleaned kiosk every week as well as cleaning actuator and arms.

South Gate- 4 hours

Cleaned kiosk and actuators as well as arms.

Tree trimming- cut up downed trees by meeting house, south ocean and middle of ocean ave. Added to burn pile.

Security house- new 20 ft Fence on west side of security house and planted four cypress trees.

Weed whacking- berry vines at trail six and surf pines lane.

Signs- washed and cleaned all metal

Signs also cleaned moss and cleaned all

Wood signs.