

ROADS & GROUNDS COMMITTEE MEETING MINUTES

October 16, 2020 3:00 PM

Remote Meeting on Free Conference Call

1. Come to Order: 3:01 PM

- a. Attendees:
 - i. R&G: Scott Roose, Mac Brown, Gary Peront, Kate Besse, Mel Rogie, Dick Wiegand, Mike Mushinskie, Ken Weist
 - ii. Board Members: None
 - iii. Residents: None

2. Approve Agenda (Add/Delete)

- a. Motion: Gary
- b. 2nd: Mike
- c. Discussion: None
- d. Vote: All in favor

3. Approve Meeting minutes (September regular meeting)

a. Regular Meeting Minutes

- i. Motion: Gary
- ii. 2nd: Kate
- iii. Discussion: Good job
- iv. Vote: All in Favor

b. Approve Special Meeting Minutes

- i. Motion: Mac
- ii. 2nd: Kate
- iii. Discussion: To genericize the minutes and only include the overall discussion without specific people or places.
- iv. Vote: All in Favor

4. Meeting Schedule

- a. Proposal to move Roads & Grounds Meetings to the second Friday of each month, 3:00 PM
 - i. Motion: Scott Roose
 - ii. 2nd: Kate
 - iii. Discussion:
 - iv. Vote: All in favor

5. Grounds Report

- a. Ken's Report – September - October

6. Gates Report

- a. Ken's Report – September – October
 - i. We have a backup, new arm and a backup damaged, no lights arm

Gate	Maint Hrs	Repair Hrs	Notes
North entry	4	8	
North exit			
South entry	4		
South exit			

7. Water Pumps

- a. Maintenance & Operation: 9/18/20 – 10/13/20
 - i. Horizon pump currently shut off
 - ii. Ocean pump currently shut off

Pump	Operating Hrs
Horizon #1	0
Horizon #2	0
Mid-ocean #1	0

South Ocean #1	0
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8. Projects

- a. December 6, 2020 Street Sweeping: Verbal bid from Clean Sweep for approx. 8 hours for all streets @ \$100 / hour
- b. Winter Tree Trimming: Ken waiting on bid
- c. Scotch Broom Cleanup Party - Sat Oct 24th 9:00 AM – 3:00 PM
- d. Ocean Dr Construction Damage from April – 2nd Letters drafted and plan to mail by 10/16.

9. New Business

- a. Communication regarding ponds and lakes; follow-up to John's note explaining procedure
- b. Kate swept Fleming Trail and scattered grass seed on Trail 5
- c. North Gate Damages: Discussion if signage should move closer to the kiosk?

10. Residents' Comments

- a.

11. Schedule

- a. Next regular meeting, November 13, 3:00 PM

12. Adjourn: 3:42 PM

DRAFT