

ROADS & GROUNDS COMMITTEE MEETING MINUTES

August 21, 2020 3:30 PM

Remote Meeting on Free Conference Call

1. Come to Order: 3:31 PM

a. Attendees:

- i. R&G: Mel Rogie, Mike Mushinskie, Gary Peront, Ken Weist, Mac Brown, Dick Wiegand, Kate
- ii. Board Members: Gheri Fouts
- iii. Residents: None

2. Approve Agenda (Add/Delete)

a. Motion to add:

- i. Gary to discuss Walsh property on North
- ii. Kate to add SOLVE
- iii. Seconded and approved

3. Approve meeting minutes (June regular meeting)

- a. Motion: Mac Brown
- b. Second: Dick Wiegand
- c. For: Unanimous
- d. Against: None

4. Grounds Report

a. Ken's Report: June - July

i. Park

1. Mowed and weedwacking Surf Pines Park (2x)

ii. Trails

1. Mowed and weedwacking of Trails 1-6 (3x)
2. Mowed and weedwacking of Fleming Trail (2x)

iii. Roads

- iv. Mel, Kate Motion to change Surf Pines from 35 to 25 along the entire length
v. None opposed.

1. Mowed and weedwacking of both sides of Ocean Drive South to North (3x)
2. Mowed and weedwacking Horizon (3x)
3. Mowed and weedwacking Malarkey (3x)
4. Mowed and weedwacking Surf Pines Lane to Hwy. 101 (3x)
5. Mowed and weedwacking Shady Pines (2x)
6. Mowed and weedwacking Surf Pines Landing (2x)
7. Mowed and weedwacking North and South Entrances
8. Cut and trimmed berry vines along Surf Pines Lane and Ocean Dr.

vi. Meeting House

1. Cleaned meeting house
2. Sanitized surface areas

vii. Other

1. Burned 2 piles of landscaping debris
2. Moved 10 mph and reinstalled 100 ft. east on Surf Pines Lane
3. Installed new No Tailgating/One Car Only signs at North and South gates
4. Replaced 36 reflectors on Ocean Dr., Manion Dr., & Surf Pines Lane
5. Installed sharks teeth at High Surf speed bump
6. Installed sharks teeth at Sea Breeze speed bump
7. Installed traffic safety dots on Surf Pines Lane in front of Security House
8. Installed traffic safety dots on northbound and southbound speed bumps at Sea Breeze.
9. Painted center speed hump at south gate with yellow reflective

b. Ken's Report: July - August

i. Park

1. Mowed and weedwacking Surf Pines Park (2x)
- ii. Trails
 1. Mowed and weedwacking of Trails 1-6 (3x)
 2. Mowed and weedwacking of Fleming Trail (1x)
- iii. Roads
 1. Mowed and weedwacking of both sides of Ocean Drive South to North (3x)
 2. Mowed and weedwacking of both sides of Manion Drive South to North (3x)
 3. Mowed and weedwacking Horizon (2x)
 4. Mowed and weedwacking Malarkey (2x)
 5. Mowed and weedwacking Surf Pines Lane to Hwy. 101 (3)
 6. Mowed and weedwacking Surf Pines Landing (1x)
 7. Mowed and weedwacking North and South Entrances (1x)
 8. Mowed field across from Security House
 9. Mowed and weedwacking Security House (2x)
- iv. Other
 1. Installed sharks teeth outside of North Entrance gate
 2. Installed sharks teeth outside of South Entrance gate
 3. Painted curbs North & South Ocean Drive
 4. Painted curbs Horizon & Manion Drive
 5. Painted curbs Surf Pines Landing & Manion Drive
 6. Painted curbs Surf Pines Lane & Manion Drive
 7. Installed new roof on bulletin board at North Gate
 8. Painted bulletin board at North Gate
 9. Installed "No Outlet" sign at the end of Ocean Drive at Trail 6

5. Gates Report

- a. Gates:
 - i. North: Maintenance hours 13
 - ii. South: Maintenance hours 3
 - iii. All Entrance & Exit gates. Daily/Weekly regular maintenance checks; checked fans, cradle points/Wi-Fi; cleaned kiosk
- b. North Gate:
- c. Replaced arm after being hit by resident, worked w/ Metro Gate on additional repairs
- d. South Gate:

Gate	Maint Hrs	Repair Hrs	Notes
North entry	13		7/14 Exit gate not functioning; Metro came out and reset the gate and showed Ken how to do this for future. No cause identified
North exit			
South entry	3		7/21 Gates had no power. Circuit board was bad. Metro replaced.
South exit			

6. Water Pumps

- a. Maintenance & Operation: 6/20/20 – 8/14/20
 - i. Ken's Report
 1. Horizon pump currently shut off
 2. Ocean pump currently shut off

Pump	Operating Hrs
Horizon #1	0
Horizon #2	0
Mid-ocean #1	0
South Ocean #1	0

7. Projects

- a. Paving Projects likely to be post-poned but waiting for decision from SPA Board

8. New Business

- a. Walsh Property on North Manion
 - i. Discussion regarding the rock landscaping right up to the edge of Manion Dr.
 - ii. Concerns of rocks making it into the road and causing a safety / liability issue.
 - iii. Vehicles are moving East to avoid and causing issues with less road for Northbound pedestrians cannot walk there at all.
 - iv. Questions:
 - 1. Does SPA have any potential liability because we maintain the road?
 - 2. Should we send a letter to county asking for an opinion?
 - 3. Send a letter to utilities for an opinion on easement access?
 - v. Possible Solutions
 - 1. Signage for narrow rd, no shoulder on right, etc
 - 2. Recommendation / suggestion to Board for Legal advice?
- b. SOLVE
 - i. Kate Beach Captain
 - ii. 9/19 10:00 AM – 1:00 PM
 - iii. Bags by the beach paths and leave them on the beach

9. Residents' Comments

- a.

10. Schedule

- a. Next regular meeting, September 18, 2020 9:00 AM

11. Adjourn: 4:21 PM

DRAFT