

ROADS & GROUNDS COMMITTEE MEETING MINUTES

June 19, 2020

9:00 AM Remote Meeting on Free Conference Call

1. Come to Order: 9:01 AM

a. Attendees:

- i. R&G: Mac Brown, Gary Peront, Kate Besse, Mel Rogie, Dick Wiegand, Mike Mushinskie, Ken Weist
- ii. Board Members: Gheri Fouts
- iii. Residents: None

2. Approve Agenda (Add/Delete)

a. Mac Brown addition to agenda

- i. Letter from county on issuance of Short-Term Rental permit. Only sent to neighbors within 300ft. Concerns are:
 - a. Permit states parking on streets are allowed – Can board request that the County change permit language? There is no room at all for on street parking and Surf Pines does not allow on street parking.
 - b. The notification was sent to only residents within 300 ft.

b. Scott Roose addition to agenda

c. Signage Changes / Additions Communication

d. Motion to approve Agenda

e. Motion: Mac Brown; 2nd: Mike Mushinskie

3. Approve meeting minutes (May regular meeting)

a. Move to approve with correction of “Agenda” to “Minutes”

b. Motion: Mac Brown; 2nd: Mike Mushinskie

4. Residents’ Comments

- a. Mel received a question from Resident’s about fireworks signs. Ken will hang signs on the gates June 25.

5. Grounds Report

a. Discuss Mowing Schedule

i. Road Sides

ii. Park

iii. Trails

1. Width

- a. Currently one mower pass = 48” - Scott Motion to mow 5’ wide until last 100’. 2nd Mike Mushinskie
- b. Schedule: Mowing will be done as often as needed weather and other priorities permitting

b. Park

- i. Ken’s Update: Mowed

c. Trails Report

- i. Ken’s Update: Trails 1, 2, 3, 5 mowed, 4 & 6 this weekend

d. Roads Report

i. Ken’s Update

1. Mowing: All of Ocean Dr, Malarkey, High Surf, Horizon, Surf Pines Ln and North Manion Dr.
2. Landscaped North and South gates.

ii. Ocean Dr

1. Scott Roose sent a follow-up letter to document the problems and need for repairs.

iii. Manion Dr Pavement Repair Project

1. Project started 5/1/20

a. 5/1/20 Mailboxes moved

b. 5/8/20 Shoulders excavated and base rock placed and compacted

- c. 5/11/20 ¾" minus placed and compacted
- d. Paving planned for 6/22 & 6/23
 - i. Signs, Blog, Facebook and door to door communication
- 2. Discuss Resident's Drainage Concerns
 - a. Mac Brown and Scott Roose discussed
 - b. Resident is asking for a letter denying the install / change of drainage
- e. Construction Access
 - i. Beans inquired to Ken of construction access
 - 1. Scott Roose and Mac Brown visited the area and discussed the SPA property lines
 - 2. Waiting for residents to request access formally.

6. Gates Report

- a. North Gate
 - i. Scott / Ken added ten-foot pole for camera
 - ii. Damaged twice. Both times camera system helped us find the responsible party
 - iii. New repair policy / procedure
 - 1. Ken & Scott (and any others willing) will survey damage ASAP, preferably within 2 hours of awareness of damage.
 - 2. Ken / Scott will work on re-installing the arm, regardless of LED light damage. We now have a backup arm (only slightly bent from the last incident; LEDS non-functional)
 - 3. If Ken / Scott cannot re-install the arm, then we will call Metro and request immediate service. This comes at an increased cost but can be passed on to responsible parties now that we have cameras.
 - 4. Add to email communication how to use and when to use clicker.
- b. New signs ordered

| Gate | Maint Hrs | Repair Hrs | Notes |
|-------------|-----------|------------|----------|
| North entry | | | • 13 hrs |
| North exit | | | |
| South entry | | | • 3 hrs |
| South exit | | | |

7. Water Pumps

- a. Maintenance & Operation: 4/16/19 – 5/15/20
 - i. Ken's Report
 - 1. Horizon pump: Cleaned up all wood and debris. Raked and leveled all mud and cleaned screen. one trailer load of wood and branches.
 - 2. Ocean pump: Cleaned up all wood and debris.

| Pump | Operating Hrs |
|----------------|---------------|
| Horizon #1 | 0 |
| Horizon #2 | 0 |
| Mid-ocean #1 | 0 |
| South Ocean #1 | 0 |

8. Projects

- a. Gate Beautification Project
 - i. Gheri working with some residents to gather input

9. New Business

- a. SOLVE: July 5th, 9 – 12 noon. Sign-up online, no forms. Kate at Sunset Beach with Sons of Beaches. Take trash to the beach not the trail path.

10. Schedule

- a. Next regular meeting, July 17, 2020 9:00 AM

11. Adjourn: 10:08 AM

DRAFT