

ROADS & GROUNDS COMMITTEE MEETING MINUTES

May 15, 2020

9:00 AM Remote Meeting on Free Conference Call

1. Come to Order: 9:01 AM

a. Attendees:

- i. R&G: Dick Wiegand, Mel Rogie, Mike Mushinskie, Kate Besse, Mac Brown, Gary Peront, Mac Brown, Ken Weist
- ii. Board Members: Gheri Fouts, John Yerke
- iii. Residents:

2. Approve Agenda (Add/Delete)

- a. Mac Brown motioned, Gary Peront 2nd

3. Approve meeting minutes (April regular meeting)

- a. Mac Brown motioned, Mike Mushinskie 2nd

4. Residents' Comments

- a. None present

5. Grounds Report

a. Park

- i. Ken's Update

b. Trails Report

- i. Ken's Update

1. will be mowing over the next month, one pass to keep the shoulder growth down

- ii. Kate reseeded path 5, sprouts starting

- iii. Mel Rogie will be trying to remove some sand spurs from Trail 4

c. Roads Report

- i. Ken's Update

- 1.

- ii. Ocean Dr

1. Pavement damaged near trail 5; contacted the construction company about repair.

2. Scott Roose to send a follow-up letter to document the problem and need for repair.

- iii. Manion Dr Repair Project Contract Awarded to Mike McEwan

1. Bid Amount

- a. \$90,566 based on estimates for materials

- b. Reserve Amount = \$97,500

2. Project started 5/1/20

- a. 5/1/20 Mailboxes moved

- b. 5/8/20 Shoulders excavated and base rock placed and compacted

- c. 5/11/20 ¾" minus placed and compacted

3. Communication Plan

- a. 4/30 Scott went door-to-door to residents on Manion regarding mailbox relocation

- b. Sign at both entrances; general information

- c. When a week is tentative for paving

- i. Email, Blog, Facebook, Signs, Door-to-Door Flyers

- d. When a day has been set for paving

- i. Email, Blog, Facebook, Signs, Door-to-Door Flyers

4. Discuss Residents' Drainage Concerns

- a. Estimate from McEwan

- b. Dick suggested that we ask the county what the obligation of SPA is regarding.

- c. Mac Brown to assist with researching the issue.

- d. Construction Access
 - i. Previous Owners Christopher Hall and new owners Merrimans
- e. Surf Pines Landing light post
 - i. Replaced light post

6. Gates Report

- a. New Gates – Expected Total Cost \$39,165. Reserve Amount is \$55,000
 - i. South Gate installation 5/5 and operating 5/8
 - 1. Two new loops installed on the exit
 - ii. North Gate installation 5/12 and operating 5/14
 - 1. No new loops needed
- b. Old Gates Maintenance & Operation: 4/16/19 – 5/15/20
 - i. Ken’s Update
- c. Mac move to adopt new signs for entrance gates one vehicle at a time. 2nd Mel. Passed, no one opposed.

Gate	Maint Hrs	Repair Hrs	Notes
North entry			<ul style="list-style-type: none"> • Removal of old gates 57 hrs
North exit			
South entry			<ul style="list-style-type: none"> • Removal of old gates 49 hrs
South exit			

7. Water Pumps

- a. Maintenance & Operation: 4/16/19 – 5/15/20
 - i. Ken’s Report

Pump	Operating Hrs
Horizon #1	0
Horizon #2	0
Mid-ocean #1	0
South Ocean #1	0

8. Projects

- a. Gate Beautification Project
 - i. Gheri working with some residents to gather input

9. New Business

- a. None at this time

10. Schedule

- a. Next regular meeting, June 19, 2020 9:00 AM

11. Adjourn: 10:49 AM