

ROADS & GROUNDS COMMITTEE MEETING MINUTES

Apr 17, 2020

9:00 AM Remote Meeting on Free Conference Call

1. Come to Order: 9:06 AM

a. Attendees:

- i. R&G: Dick Wiegand, Mel Rogie, Mike Mushinskie Ken Weist Absent: Kate Besse, Mac Brown, Gary Peront
- ii. Board Members: John Yerke
- iii. Residents: None

2. Approve Agenda (Add/Delete)

- a. Dick Wiegand, 2nd Scott Roose

3. Approve meeting minutes (March regular meeting)

- a. Dick Wiegand, 2nd Mel Rogie

4. Residents' Comments

- a. None present

5. Grounds Report

a. Park

- i. Nothing to report; mowed see Ken's notes

b. Trails Report

- i. Nothing to report

c. Roads Report

i. Ocean Dr

1. Damaged from construction activity. Ken spoke with Owner about repair.
2. Owner said they would take care of patching

ii. Ocean S / Manion

1. Moved stop sign and street signs

iii. Surf Pines Ln

1. Moved speed limit signs East, down the hill

iv. Removal of wooden gate at Pinehurst

1. Gate is in disrepair and unnecessary

- a. Motion: Move to remove the wooden gate and not rebuild. Dick, 2nd
 - i. Approved

- b. Ken will coordinate with Pinehurst on ability for either side to open access for emergency purposes.

v. Ken

1. Mowed and weedwacking of both sides of Ocean Drive South to North
2. Mowed and weedwacking Horizon
3. Mowed and weedwacking Malarkey
4. Mowed and weedwacking Surf Pines Park
5. Trimmed, cut, and chipped pine trees on Ocean, Manion, Malarkey, North Gate, South Gate, and Surf Pines Park

6. Gates Report

- a. Maintenance & Operation: 3/15/19 – 4/15/20

Gate	Maint Hrs	Repair Hrs	Notes
North entry	20	0	<ul style="list-style-type: none"> Daily/Weekly regular maintenance checks; set timing screws
North exit			
South entry	27	7	<ul style="list-style-type: none"> Daily/Weekly regular maintenance checks; set timing screws Repaired actuator gear due to broken gear tooth from someone trying to manually force the gate open. Also removed top panel to remove bent lip for repair
South exit			

7. Water Pumps

- a. Maintenance & Operation: 3/15/19 – 4/15/20
 - i. Added locking bars to prevent unauthorized access to trap doors
 - ii. Added Keep Out signage and chain at entrances
 - iii. Horizon pump currently shut off
 - iv. Ocean pump currently shut off

Pump	Operating Hrs
Horizon #1	0
Horizon #2	0
Mid-ocean #1	0
South Ocean #1	0

8. Projects

- a. New Gate System
 1. Gates ordered 3/20/20
 2. Order / Schedule Update: On schedule for 5/5 – 5/8 and 5/12 – 5/15
- b. Pavement Management
 - i. Manion Repair and Widening RFP – High Surf to Seabreeze
 1. Bid Proposals sent out on 3/30/20 and due back 4/17/20 by 3:00 PM
 2. Bid Proposals sent to
 - a. Mike McEwan, Bob McEwan Construction
 - i. Bid in progress
 - b. Flint Carlson, Carlson Contracting Inc
 - i. Declined to bid and referred to Bob Bridgens
 - c. Ben Olsen, Clean Sweep
 - d. Bob Bridgens, Mike George Paving
 - i. Declined to bid
 3. Communication Plan
 - a. Mail to affected residents; 4 weeks out
 - b. Sign at both entrances; counting down from 3 weeks and that day
 - c. Email, Blog, Website weekly starting 6 weeks out

New Business

- c. Scott introduced a topic / project around Speed Control

9. Schedule

- a. Next regular meeting, May 15, 2020 9:00 AM

10. Adjourn: 9:48 AM