

ROADS & GROUNDS COMMITTEE MEETING MINUTES

Mar 20, 2020

9:00 AM Remote Meeting on Free Conference Call

1. Come to Order: 9:09 AM

- a. Attendees: Gary Peront, Kate Besse, Mel Rogie, Dick Wiegand
 - i. R&G: Absent: Mac Brown, Mike Mushinskie
 - ii. Board Members: Gheri Fouts, Tom Smith
 - iii. Residents: None

2. Approve Agenda (Add/Delete)

- a. Dick moved, Kate 2nd

3. Approve meeting minutes (February regular meeting)

- a. Kate moved, 2nd

4. Residents' Comments

- a. None

5. Grounds Report

- a. Park
 - i. Porta-Potty barrier has been repaired
- b. Trails Report
 - i. Trail 5: Kate will spread some grass seed donated by neighbor
- c. Roads Report
 - i. Ken
 1. Cut trees on Manion, Ocean, and the park. Ready for chipping
 2. Removed scotch broom on east & west side Surf Pines Landing (2 trailer loads)
 3. Weedwacking of corner of Ocean & High Surf
 4. Weedwacking South Gate at meeting house
 5. Weedwacking and mowing of Surf Pines Lane to 101
 6. Installed smoke & CO2 alarms at Security House
 - ii. Road Sweeping
 1. Gary helped research equipment for sweeping the roads. It was determined that for the cost; it is better to just contract with Clean Sweep for specific areas as needed.
 2. Cheapest option would be almost \$2,000 and would require dumping the material. Also, this attachment for the John Deere is not designed to "sweep" streets.

6. Gates Report

- a. Maintenance & Operation: 2/20/19 – 3/14/20

Gate	Maint Hrs	Repair Hrs	Notes
North entry	20	1	<ul style="list-style-type: none">• Maintenance hours 20• Gate Damage from (1 hour); Calibration and timing reset
North exit			

			<ul style="list-style-type: none"> Daily/Weekly regular maintenance checks
South entry	16	9	<ul style="list-style-type: none"> Maintenance hours 16 Gate Damage from (9 hour) Broken gate arm, broken actuator arm – Removed arms & refabricated with welding (welding by Dan). Replaced all bearings and actuator arm; Includes dismantling & reinstallation of gate & actuator arms; calibrated & set timing
South exit			

7. Water Pumps

- a. Maintenance & Operation: 02/20/19 – 3/14/20
 - i. Dick & Ken to work on getting the cycle time down to five per hour.
 1. Horizon pump operating 4x per hour
 2. Ocean pump operating 1x per 90 minutes
 - ii. Pump breakers turned off; water levels are good. When we have more rain, pumps will be turned on as needed.

Pump	Operating Hrs
Horizon #1	
Horizon #2	
Mid-ocean #1	
South Ocean #1	

8. Projects

- a. New Gate System
 1. Met with Sean from Metro on 3/6
 2. Received latest quote based on meeting and walking the gate areas
 3. John Yerke negotiating with Metro
- b. Pavement Management
 - i. Manion Repair and Widening RFP – High Surf to Seabreeze
 1. Bid Proposal in final stage review with Board
 2. Draft copies sent to Flint Carlson & Mike McEwan & Ben Olson
 3. Won't advertise for this project

9. New Business

- a. Volunteer opportunities
 - i. SOLVE Beach Cleanup March 28 cancelled

10. Schedule

- a. Next regular meeting, April 17, 2020 9:00 AM

11. Adjourn: 9:42 AM