

ROADS & GROUNDS COMMITTEE MEETING MINUTES

Jan 17, 2020

9:00 AM South Meeting House

1. Come to Order: 9:06 AM

a. Attendees:

- i. R&G: Mac Brown, Mel Rogie, Gary Peront, Mike Mushinskie, Scott Roose, Kate Besse, Dick Wiegand, Ken Weist | Absent: None
- ii. Board Members: Gheri Fouts
- iii. Residents: None

2. Approve Agenda (Add/Delete)

- a. Motion to Approve without edits: Mac Brown
- b. Seconded by Gary Peront

3. Approve meeting minutes (November regular meeting)

- a. Motion to Approve without edits: Mac Brown
- b. Seconded by Mel Rogie

4. Residents' Comments

- a. None present

5. Grounds Report

- a. Park
- b. Trails Report
 - i. Trail 6: boulders placed
 - ii. Kate swept Fleming Trail to get the pine needles off
- c. Roads Report
 - i. Roadside brush/tree trimming completed 12/6/19
 - ii. Fallen trees removed from storms on Ocean & Manion Drives
 - iii. Checked & cleaned all drain grates on Ocean, Sea Breeze, and Manion
 - iv. Spread ice melt at Malarkey, High Surf, Horizon, and both gates for freezing temps
- d. Other Items
 - i. Cleared Surf Pines Ln Culvert

6. Gates Report

- a. Maintenance & Operation: 11/16/19 – 01/17/20
 - i. North Entrance gate: Blown pump & motor on Jan. 10, 2020; fixed Jan 15
 - 1. Dan had a replacement grommet
 - ii. North Exit gate: Replaced relay fuse & tighten the riser bolt
 - iii. South Entrance gate: Replaced fuses & relay fuse after power outages 4x
 - iv. South Exit gate: Daily/Weekly regular maintenance check

Gate	Maint Hrs	Repair Hrs	Notes
North entry	23		

North exit			<ul style="list-style-type: none"> • North Entrance gate: Blown pump & motor on Jan. 10, 2020; fixed Jan 15; Dan had a replacement grommet. • Replaced relay fuse & tighten the riser bolt • Ceramic heaters set at 50 degrees
South entry	18		<ul style="list-style-type: none"> • South Entrance gate: Replaced fuses & relay fuse after power outages 4x
South exit			<ul style="list-style-type: none"> • South Exit gate: Daily/Weekly regular maintenance check • Ceramic heaters set at 50 degrees

7. Water Pumps

- a. Maintenance & Operation: 11/16/19 – 01/17/20
 - i. Checked & tested pumps on Horizon and Ocean Drive

Pump	Operating Hrs
Horizon #1	0
Horizon #2	0
Mid-ocean #1	0
South Ocean #1	0

- b. Maintenance Items: None currently.

8. Projects

- a. New Gate System
 - i. Review New Quote from Metro
 1. Motion to pass the new quote to the Board as a recommendation to proceed:
Mac Brown
 2. Seconded by Kate Besse
- b. Pavement Management
 - i. Review Manion Repair and Widening RFP – High Surf to Seabreeze
 1. Scott will incorporate notes from discussion and send an updated version to committee review.

9. New Business

- a. Volunteer opportunities
 - i. Scotch Broom Clearing 1/18/20
 1. Kate Besse, Mac Brown, Mel Rogie, Mike Mushinskie, Terry Best, John Yerke, Ken Weist, Scott Roose

10. Schedule

- a. Next regular meeting, February 21, 2020 9:00 AM

11. **Adjourn:** Motion to adjourn 10:17 AM: Mac Brown. Seconded by Scott Roose