

ROADS & GROUNDS COMMITTEE MEETING MINUTES

Nov 15, 2019 @ 9:00 A.M.

1. **Come to Order: 9:03 AM**
 1. Attendees:
 2. R&G: Scott Roose, Mac Brown, Kate Besse, Mike Mushinskie, Dick Wiegand, Mel Rogie, Ken Weist | Absent: Gary Peront
 3. Board Members: John Yerke
 4. Residents: Ken Thompson
2. **Approve Agenda (Add/Delete)**
 - A. Discuss Beach Path 5 and North Property Line
3. **Approve meeting minutes (October regular meeting)**
 - A. Motioned: Mac Brown
 - B. Seconded: Dick Wiegand
4. **Residents' Comments**
 - A. None
5. **GROUNDS REPORT**
 - A. **PARK REPORT**
 1. Park grounds
 - a. Sand Spurs
 - Ammonium nitrate?
 - North Coast Landscaping has an organic product that can remove them. Ken to Contact for estimate and get ingredients
 - Ken is still having trouble contacting. We are wanting an ingredient / MSDA sheet.
 - B. **TRAILS REPORT**
 1. Mowing & Trimming
 - a. Ken completed for all trails, including Fleming Tr
 2. Trail 6 Project
 - a. Pending bad weather when Clean Sweep paving slows down
 - b. Another incident recently. Kate sent pics from 11/7 11:15 AM
 - c. Kate will check with SOBs to see if they have any ideas / thoughts on preventing driving up trails
 - d. Discussed trail cameras, will hold until we see how boulders work
 - e. Fleming Tr was dug up by a dog, owner will help control it.
 - C. **ROADS REPORT**
 1. Both sides of Roadway mowed and cut back 3'
 - a. Ocean Dr., Horizon, Manion, Malarkey, Surf Pines Lane
 - b. Cut two 15' pine trees at North Surf Pines Landing
 - c. Removed scotch broom on west side of Manion
 - d. Removed berry vines on Surf Pines Lane
 - e. Removed shrubs on north island of Surf Pines Landing
 - f. Trimmed willows at High Surf
 - g. Deteriorated Signs
 - New signs put up on Shady Pines, Pine Ridge, and Lakeside Court. **Thanks Dick & Ken!**
 2. Road markings

- a. Replaced 26 reflectors throughout Surf Pines
- b. Painted curbs at Surf Pines Lane, Sea Breeze, Horizon, and Shady Pines
- 3. Surf Pines Landing
 - a. Removed broken light pole from north island of Surf Pines Landing
 - Electrical was capped off, wires were frayed.
 - Scott / Ken to repair in Spring
 - Discussed the islands and if residents may wish to remove and pave over. Need to investigate the cost and if SPA cost
 - Move forward with replacing light post

OTHER ITEMS

6. GATE MAINTENANCE & OPERATION: 10/16 – 11/15

A. Maintenance / Repair Hours

Gate	Maint Hrs	Repair Hrs	Notes
North entry	11		Added fluids weekly Adjusted timing screws Lubed all springs & arms Cleaned all eye sensors Adjusted risers Cleaned gate kiosk Adjusted actuator arm screws Ceramic heaters set at 50 degrees
North exit			
South entry	13		Added fluids weekly Lubed all springs & arms Adjusted timing screws Cleaned all eye sensors Cleaned gate kiosk Adjusted actuator arm screws Ceramic heaters set at 50 degrees
South exit			

7. WATER CONTROL PUMPS - Ken

A. Operation

Pump	Operating Hrs
Horizon #1	0
Horizon #2	0
Mid-ocean #1	0
South Ocean #1	0

B. Projects

C. Maintenance Items

- 1. Pumps have been turned on; but there is not enough water to pump.
- 2. None currently. The pump areas are cleared, and pumps have been tested.

8. PROJECTS

A. New Gate System

1. Locating an Engineer to work with and create a bid / RFP package
 - a. Talk with Glen or Mark on a full package / estimate that we can then take to put out for bid. Ask for itemized and price per gate. Perhaps do one at a time.
 - b. Continue searching for alternate gate companies
 - c. Have a project manager to oversee
 - d. Get a line by line estimate from Metro. Also check on the cost reduction to demo ourselves.
 2. Committee approved going back to the original estimate to keep the actuators on the outside, pending fire dept width.
 - a. Motion: Mac Brown
 - b. Second: Mel Rogie
 - Any width requirement for gate from fire dept? Scott to call Bill.
- B. Pavement Management
1. 2019-2020 Paving Project
 - a. Re-pave Manion Drive from High Surf to Seabreeze/Lakeside intersection
 - Working on RFP for JAN 2020 send
 - i. Advertise in Coast Business Journal
 - ii. Scott / Ken to look at section for adding speed humps to this project?

9. NEW BUSINESS

- A. R&G Volunteers to remove Scotch Broom on a Saturday on Surf Pines Landing
 1. Kate, Mel, Ken, Mike, John, Susan, Scott and Ryan would volunteer. After Thanksgiving and before Christmas. On a Mon / Tue Scott / Ken to let everyone know.
- B. Speeding
 1. What would Bill say about more aggressive speed bumps? Scott to check
 2. Proposed Plan
 - a. Ken already has yellow road bumps. Try some yellow road markers: moved and seconded
 - See if some neighbors can observe speed after and provide comments
 - b. Look at adding some humps on new paving project
 - c. Look into renting a speed control device

10. SCHEDULE: Next regular meeting, January 17, 2020 9:00 AM

- A. Motioned and seconded

11. ADJOURN: 10:16 AM