

# ROADS & GROUNDS COMMITTEE MEETING AGENDA

Feb 21, 2020

9:00 AM South Meeting House

## 1. Call to Order: 9:02 AM by Scott Roose

### a. Attendees:

- i. R&G: Mac Brown, Mel Rogie, Mike Mushinskie, Scott Roose, Kate Besse, Dick Wiegand, Absent: Gary Peront, Don Kruger
- ii. Board Members: Peter Durant, John Yerke
- iii. SPA Employees: Ken Weist
- iv. Residents: Vince Morrison

## 2. Approve Agenda (Add/Delete)

- a. Mike motioned to approve without edits, Kate 2<sup>nd</sup>, Approved without edits

## 3. Approve meeting minutes (January regular meeting)

- a. Mel motioned to correct/edit the date from Jan 18<sup>th</sup> to Jan 17<sup>th</sup>, Dick 2<sup>nd</sup>, Approved with date edit

## 4. Residents' Comments

- a. Vince asked about ability to rototill weeds out of roadway shoulder. Ken & Scott will come review and give options. Ken could also burn the weeds.

## 5. Grounds Report

### a. Park

- i. Porta-Potty barrier has fallen; Scott will work with Ken to fix

### b. Trails Report

- i. Trail 4 may be flooded, time to time, due to pump output
- ii. Trail 5: Kate discussed with resident the location of the trail and that part of the trail is on his property. Property owner did not have concerns at this time.

### c. Roads Report

- i. Volunteers assisted with Scotch Broom removal and chipping on 1/18.
  1. Removed from three large areas on Surf Pines Landing and two large areas on Stellar Ln. Estimated 15 – 20 trailer loads.
  2. Quick Slide Show of Volunteers
- ii. Ken
  1. Removed all scotch broom from property line to property line on Surf Pines Lane, Manion Drive, Ocean Dr., Malarkey, Horizon, and High Surf (3 trailer loads across from Security Office)
  2. Trimmed willows and vines on Horizon (1 trailer load across from Security Office)
  3. Trimmed broken branches on Ocean and Trail 6 (1 trailer load across from Security Office)
  4. Removed broken fence from Manion across from Security Office
  5. Had drains cleaned on Manion, Sea Breeze, and Ocean – Clean Sweep.

### d. Kate asked about Road Sweeping

- i. Sweeping normally done around May
- ii. Peter suggested looking into buying a pull behind road sweeper vs pay or rent.
  1. Committee will research

## 6. Gates Report

- a. Maintenance & Operation: 1/18/19 – 02/19/20
  - i. North Entrance gate: Daily/Weekly regular maintenance check
  - ii. North Exit gate: Daily/Weekly regular maintenance check
  - iii. South Entrance gate: Daily/Weekly regular maintenance check
  - iv. South Exit gate: Daily/Weekly regular maintenance check

Gate	Maint Hrs	Repair Hrs	Notes
North entry	24	4	<ul style="list-style-type: none"> <li>• North Entrance Gate damaged 2/16/20.</li> <li>• North Entrance &amp; Exit gate: Daily/Weekly regular maintenance check</li> </ul>
North exit			
South entry	19		<ul style="list-style-type: none"> <li>• South Entrance &amp; Exit gate: Daily/Weekly regular maintenance check</li> </ul>
South exit			

## 7. Water Pumps

- a. Maintenance & Operation: 01/18/19 – 02/19/20
  - i. Horizon pump was activated on Jan. 24, 2020. Pump is activating about every 10 minutes (6-7 times per hour) and runs for about 1 minute to drain down to the float level.
  - ii. Ocean pump breaker is on, but water level not high enough to activate float.

Pump	Operating Hrs
Horizon #1	1
Horizon #2	1
Mid-ocean #1	0
South Ocean #1	0

- b. Maintenance Items:
  - i. Ken adjusted floats to reduce the hourly cycle time
  - ii. Dick & Ken to work on getting the cycle time down to no more than five per hour.

## 8. Projects

- a. New Gate System
  - i. Discussed the current status of project and next steps
    - 1. Current Status
      - a. Board has approved the project because it is already in the Reserves. Board simply needs a notification of the project moving forward.
    - 2. Next Steps
      - a. Scott to contact Metro Access Control
        - i. Confirm quote is still valid
        - ii. Request list of materials and materials upgrade options (Dick will review)
        - iii. Setup a call with Metro, John, Peter, Scott, Dick and Ken to go over materials list, discuss options and verify it meets our requirements.
- b. Pavement Management
  - i. Review Manion Repair and Widening RFP – High Surf to Seabreeze
    - 1. Bid Proposal in review by board

## 9. New Business

- a. Volunteer opportunities
  - i. SOLVE Beach Cleanup March 28
- b. Discussed Tree Trimming policy for trees on SPA property

- i. The policy is that a resident can ask the board if trees on SPA property can be trimmed at owner's expense.

**10. Schedule**

- a. Next regular meeting, March 20, 2020 9:00 AM

**11. Adjourn: 10:07 AM**

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